

eTrip SECTOR Project Meeting Minutes

Opening Details

Details	Date:	Friday, February 3, 2006
	Time:	1:00 PM – 4:00 PM
	Place:	ITD Conference Room Suite F
	Facilitator:	Dan Belles
	Notetaker:	Steve Cole
	Attendees:	Dan Belles, Steve Cole, Brian Limotti, Kendra Hensley, Rick Jenness (sunaptic), Warren Stanley, Andrei Kossoroukov (sunaptic), John Tafejian, John Huntington, Paul Sullivan, Randy McKown

Status	<ul style="list-style-type: none"> • The law change is still moving through the Legislature. • Latest version of Back Office has been reloaded on the server. Still need to enter User Groups before Clients can be loaded. • Need to get David Kalin back out here soon. • WSDOT initial RFP has been sent out for review. • Dan Belles, Al Lane, and Brian Limotti met to discuss the collision data User Agreement. They are trying to make it more generic so the wording applies for both ticket data and collision data. • Sunaptic is working on an agreement for JINDEX. • Randy reported that he reviewed the original eCitation cost estimation tool. He stated that it needs to be summarized better. There is too much data. It will just confuse agencies. • JINDEX (Rick Jenness) <ul style="list-style-type: none"> ○ David Kalen has expressed concern about the draft security model. Rick does not think that it will be a problem with SECTOR. ○ A question for the security model is do we use single factor or two factor authentication (Certificate and UserID/password)? They decided to use a hybrid; Certificate and look-up table.
David Kalin Phone Call	<ul style="list-style-type: none"> • The latest release of SECTOR contains all fixes except the new collision report format. • David has not heard back from AOC (Randy) on the ticket schema. • David will come on-site the week of February 20th. • David recommended that we set up a separate test environment for testing and training.

Action Items

#	Date	Task	Who	Status
1.	2/06/2006	Schedule visit with David Kaelin	Dan B	Done
2.	2/03/2006	Develop simplified SECTOR cost estimation tool for LEA's	Randy M	

3.	2/06/2006	Set up test client with latest version of SECTOR client	Dan B	Done – WSDOT, WSP, AOC
4.	2/06/2006	Set Up Test Server	WSP ISSS	Done